

JOIN OUR
TEAM

MARICOT COOPERATIVE CREDIT UNION LTD.

VACANCY ACCOUNTANT



DEADLINE
AUGUST 26, 2020

CORE DUTIES

- ✓ Oversee accounting system & cycle
 - ✓ Monthly Financial Reporting
 - ✓ Management of Information System
 - ✓ Managerial Accounting & Budgeting
 - ✓ Audit Process
 - ✓ Audited Financial Statements Presentation
 - ✓ Internal Control & Procedure
- Physicals

MIN. QUALIFICATION

- *First Degree Accounting
- *3 years Experience

MORE INFORMATION

445-7155 / 445 7166

EMAIL: MCCU@CWDOM.DM

**CV &
2 REFERENCES**

VACANCY



Applications are invited from suitably qualified persons to fill the position of **Accountant** at the Marigot Co-operative Credit Union Ltd.

SUMMARY OF THE POSITION:

The duties of the Accountant are as follows:

- Shall be responsible for the Accounting System of the Society; to oversee the accounting cycle including the completion of full Financial Statements monthly, acceptable for presentation in conformity to Generally Acceptable Accounting Standards.
- Shall be responsible for the management of the Computer Information System.
- Shall be responsible for Managerial Accounting, including Budgeting.
- Shall be responsible for the Audit process and presentation of the audited financial statements.
- The accountant shall be responsible for internal controls and Control Procedures in the Accounts Department.

Minimum Qualifications:

- A First Degree in Accounting.
- Three years (3) experience in an accounting position in financial institution.
- **Applications with CV and two references marked Confidential should be sent to:**
 - **The President**
 - **Marigot Co-operative Credit Union**
 - **Weirs, Marigot**
 - **Commonwealth of Dominica**
- To reach no later than **26th August, 2020**
- Contact the office at 445-7155 / 445 7166 for more information or email mccu@cwdom.dm .